

# CSU GE CERTIFICATION APPLICATION

Please follow the instructions and complete all questions. CSU GE certification has to be completed by the LAST California community college you have attended prior to transferring to the four-year institution even if you completed most of your units at SBCC.

Santa Barbara City College strongly recommends completion of the CSU lower division GE requirements (39 units minimum) prior to transfer. Completion of these requirements is not required for admission to CSU. However, students who do not complete all the lower division GE requirements will not be "fully certified." As a result, such students will be "partially certified" and subject to additional GE requirements after transfer.

CSU GE certification will be completed by Transfer Center personnel only after official final grades are posted for the completion of the student's last semester in attendance at SBCC, prior to transferring to the CSU.

**1. Have you applied and been accepted to a four-year college or university?**

- YES.** Proceed with the completion of this form.
- NO.** Request CSU GE certification when you have been accepted. **DO NOT** continue completion of this form.

**2. Have you attended any other colleges or universities besides Santa Barbara City College?**

- YES.** You MUST attach your unopened final OFFICIAL transcripts from other schools if this coursework needs to be applied to the certification. If you have already submitted official transcripts from other schools, be sure to verify they are in your file by following these steps: log into your Pipeline account, click on "student records", click on "official transcripts received from other institutions." A list of official transcripts received will display. Official transcripts are required for CSU GE certification. Failure to submit official transcripts will result in a delayed or incomplete certification.
- NO.** Proceed with the completion of this form (you do not need to attach your transcripts from SBCC).

**3. Are you using AP (Advanced Placement) scores for CSU GE coursework?**

- YES.** Attach copies of AP scores or check with SBCC's Admissions and Records to see if there is a copy in your file.
- NO.** Proceed with the completion of this form.

**Please print:**

**Name:** \_\_\_\_\_  
Last First MI

**Birthdate:** \_\_\_\_\_ **SBCC ID (K Number):** \_\_\_\_\_ **Phone:** (\_\_\_\_) \_\_\_\_\_  
Mo. Da. Yr.

**SBCC Pipeline Email address:** \_\_\_\_\_ @ pipeline.sbcc.edu (your pipeline login)  
(SBCC's Certification official will send you an e-mail to your pipeline account to notify you of the approval of your CSU GE certification or to request any additional information needed to process your certification. Be sure to check your pipeline e-mail account regularly)

**Completion of CSU GE automatically qualifies you for a Certificate of Achievement at SBCC. The certificate will be posted on your SBCC transcript.** If you do not wish to have the certificate posted on your transcript, please state below:

\_\_\_\_\_  
(Note: Students only qualify for a Certificate of Achievement if they have completed ALL of the requirements for CSU GE. Students requesting a partial CSU GE certification DO NOT qualify for the Certificate of Achievement. Your name on the Certificate will appear as it shows on your official SBCC records).

**CSU Campus to be sent Certification:** \_\_\_\_\_  
(Indicate the campus to which you have been admitted and plan to attend. Unless you indicate otherwise, your certification will be sent to the Admissions Office of the campus listed above).

**When will/did you transfer to the four-year institution? (Indicate quarter/semester and year):** \_\_\_\_\_

**List all colleges attended. A copy of each official transcript must be attached to this form (except SBCC):**

\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**IMPORTANT NOTE: SUBMIT THIS COMPLETED FORM IN PERSON TO THE TRANSFER CENTER OR VIA MAIL OR FAX TO: SBCC TRANSFER CENTER; 721 CLIFF DR.; SANTA BARBARA, CA 93109. FAX NUMBER: (805) 560-0591.**